



## About Stratton Safety

HEALTH, SAFETY, ENVIRONMENT AND QUALITY SYSTEMS



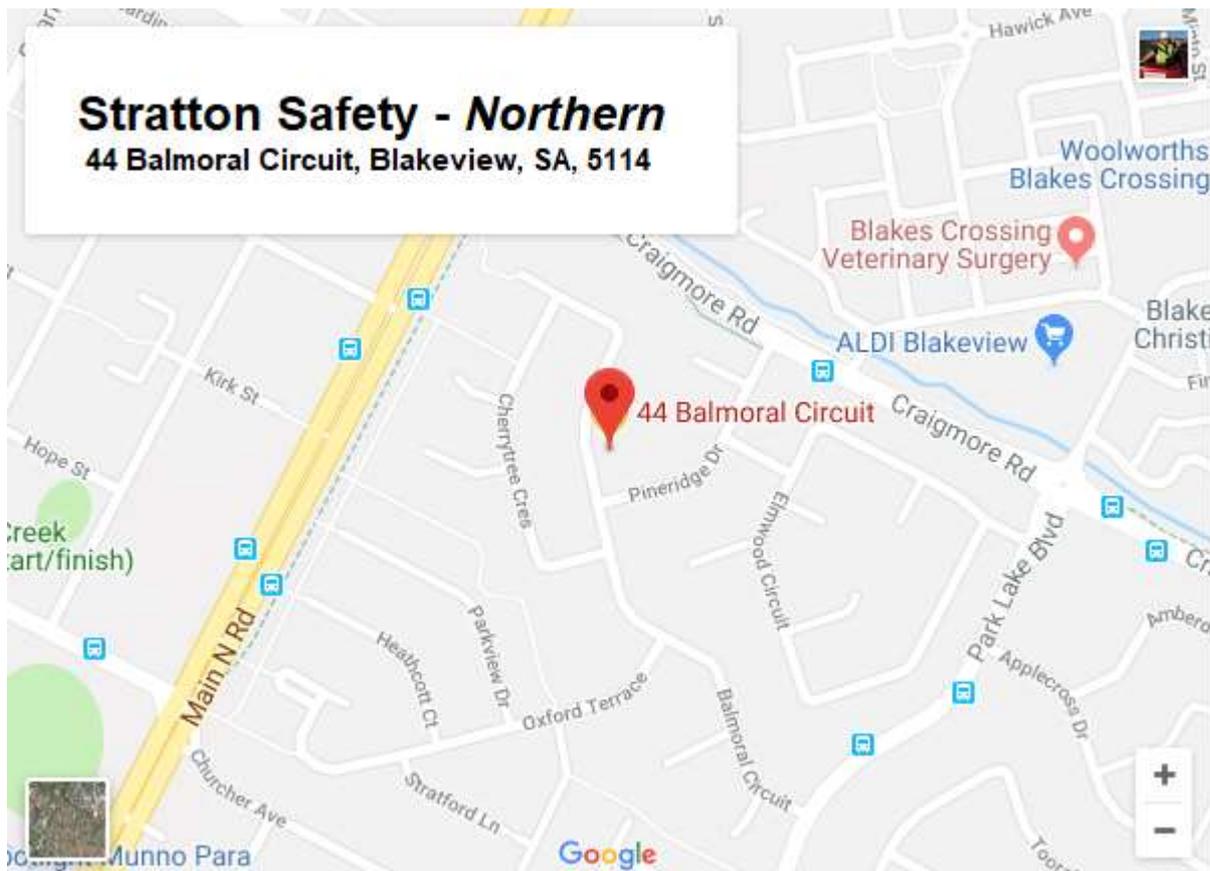
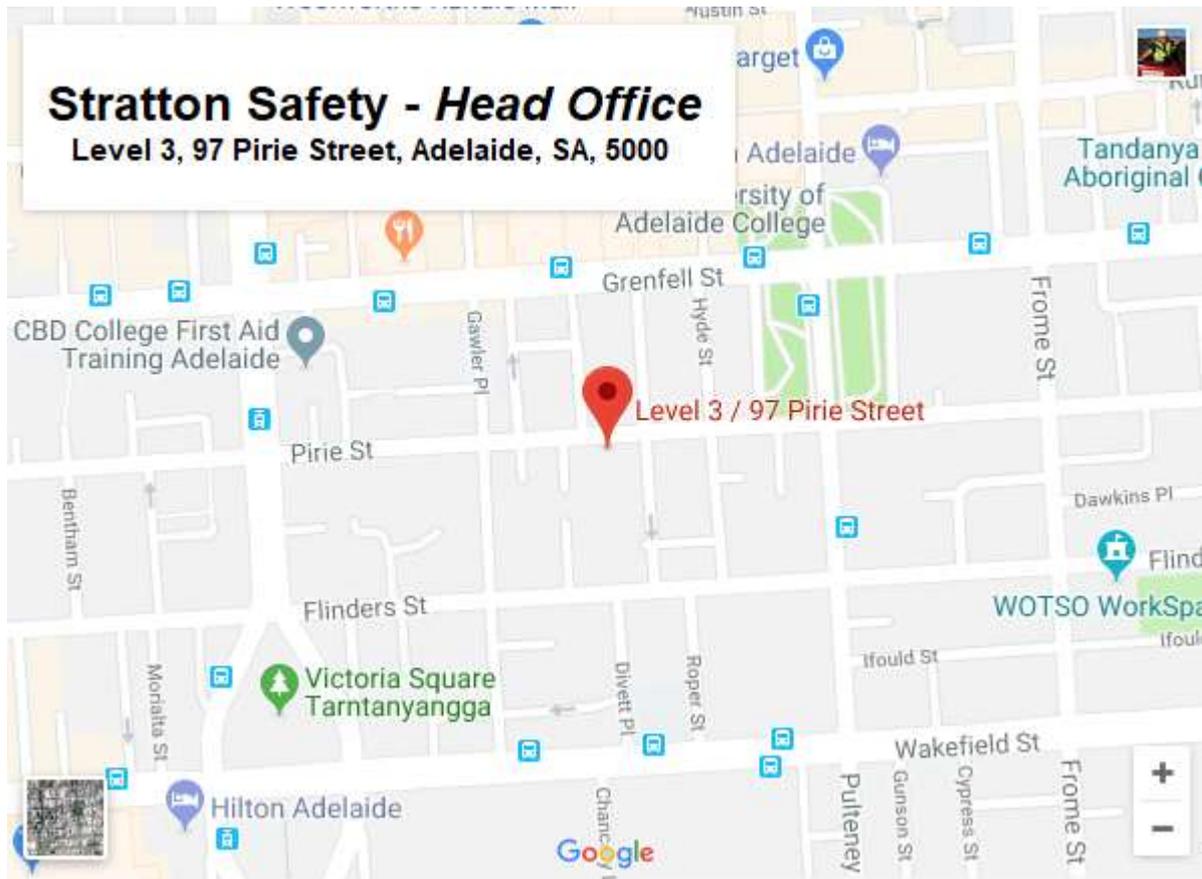
V2 - Reviewed May 2018

## Contents

Introduction .....	3
Mission Statement .....	3
Services .....	4
WHS Consulting.....	4
Non-Accredited Training .....	4
SCUBA Programs .....	4
Insurances.....	5
Fees Policy.....	5
Invoicing and Payment .....	5
Overdue Fees .....	5
Issue Resolution .....	5
Our Personnel.....	6
Lewis Stratton, Director .....	6
Consulting Partners .....	6
Contact Details.....	6

*In the event your business experiences a significant workplace incident or injury, request that your legal representative contacts Stratton Safety for a legally privileged investigation.*

*Ask us why!*



## Introduction

Lewis Stratton established [Stratton Safety](#) in 2014 to provide a range of Work Health & Safety (WHS) consulting and other services to clients.

[Stratton Safety](#) has provided services to a wide range of industries, including;

- agriculture / viticulture
- construction
- manufacturing
- energy (renewables)
- road and rail transport
- legal & justice
- medical & research
- training
- retail
- commercial diving
- education & children's services
- disability services
- social & community services, and
- government

## Mission Statement

[Stratton Safety](#) is committed to working in partnership with individuals and organisations to actively and ethically promote the health, safety and wellbeing of workers and to contribute to sustainable and productive businesses.

We value;

1. Ethics, evidenced by;
  - a. Accurate representation of our;
    - i. Capabilities
    - ii. Availability, and
    - iii. Executing clients' lawful instructions in good faith
  - b. Proactively exercising our duty of care to staff, contractors and clients
  - c. Being accountable for how our services are delivered
  - d. Legislative compliance
  - e. "Paying our dues"
2. Respect, evidenced by;
  - a. Professional workplace conduct
  - b. Inclusive workplace practices
  - c. Collaborative problem-solving
  - d. Honouring commitments
  - e. Maintaining lawful confidentiality

3. Capability, evidenced by;
  - a. Engagement of qualified, capable and engaged staff
  - b. Proactive approach to professional development
  - c. Systemic approach to organisational improvement

## Services

### WHS Consulting

- WHS management system development
- Standards based advice and certification / system audits;
  - AS/NZS 4801 Occupational Health and Safety Management Systems
  - ISO 45001 - Occupational health and safety - Draft (when ratified)
  - ISO 14001:2015 Environmental management systems
  - ISO 9001:2015 Quality Management Systems
  - Performance Standards for Self-Insurers
- Incident investigations
- Risk assessments
- Non-accredited WHS training
- Workplace inspections
- WHS culture / climate surveys

### Non-Accredited Training

- WHS law and business owners
- WHS for small and medium size enterprises (SME)
- Risk Management
- WHS for managers, team leaders and supervisors
- Custom topics to suit your needs

### SCUBA Programs

With 40 years of SCUBA diving experience as well as being a PADI and SSI trained instructor, Lewis can develop safe, well-managed corporate wellbeing programs for your organisation.

- Reinforce sound risk management decisions
- Develop teamwork skills in a recreational environment
- Reinforce the value of trust between team members.



## Insurances

[Stratton Safety](#) maintains relevant professional insurances;

- Professional Indemnity - \$5m
- Public Liability - \$10m
- Product Liability - \$10m
- PADI Dive Insurances

## Fees Policy

[Stratton Safety](#) maintains two fee schedules;

- Schedule A: Government and Commercial Rates
- Schedule B: Not-for-Profit Organisation Rates

Hourly and daily rates for Schedule B are discounted by at least 25%.

For projects/work proposals greater than \$10,000, fees (unless otherwise agreed in writing) will be scheduled as follow;

- 20% payable when the client accepts the Stratton Safety Proposal
- Progress payments as described in the Stratton Safety Proposal
- Outstanding fees and charges are payable at the completion of the work, within 14 days from the date of the final invoice.

## Invoicing and Payment

Fees will be invoiced at the end of each calendar month, or when a discrete section of work has been completed; whichever is sooner.

Unless an alternate payment schedule has been agreed in writing, (e.g. a signed proposal) payment must be made to [Stratton Safety](#) within 14 days of the date of invoice.

## Overdue Fees

Overdue fees will be managed as follows;

- 14 days overdue – reminder sent
- 30 days overdue – second reminder sent
- 40 days or more overdue – accounts will be referred to our debt recovery agents.
- 2% per calendar month late fee from 30 days overdue

## Issue Resolution

[Stratton Safety](#) will endeavour to manage issues in a consultative and collaborative manner. Depending on the nature of the issue(s), we will

seek and consider the advice of any appropriate advisory or regulatory body in identifying a solution.

## Our Personnel

### Lewis Stratton, Director

Lewis has a 24/7 passion for health and safety. As a professional WHS Consultant, SCUBA instructor and business owner; he understands that personal commitment, good planning and expert delivery make a strong foundation for healthy and safe living.



Qualifications include;

- Bachelor of Arts (psychology major)
- Advanced Diploma in OHS
- SAI Global audit certification (Cert. # C202461)
  - Exemplar Global - AU - Management Systems Auditing
  - Exemplar Global - OH - Occupational Health & Safety Management Systems
  - Exemplar Global - TL - Leading Management Systems Audit Teams
- Certificate IV, Training and Assessment
- Safety Institute of Australia – Member
- PADI Open Water Diver Instructor
- SSI Open Water Diver Instructor

### Consulting Partners

[Stratton Safety](#) partners with a select group of trusted consultants and companies in delivering services. Please refer to our website for more information about these [strategic alliances](#).

## Contact Details

**Director, Stratton Safety:** Lewis Stratton  
**Mobile Telephone:** 0405 321 874  
**Postal Address:** Level 3, 97 Pirie Street, Adelaide  
South Australia, 5000  
**Websites:** <https://www.strattonsafety.com.au>  
<https://www.bloh2o.com>

